THE MINUTES OF THE REGULAR FALL MEETING OF THE BOARD OF TRUSTEES HELD AT CLEMSON
OCTOBER 26, 1942

At the request of Mr. F. E. Cope, Chairman of the Fertilizer Board of Control, a meeting of fertilizer interests in the State was called for 9:00 A.M. to discuss matters pertaining to tags and registration of mixtures under war-time conditions.

The Board of Fertilizer Control met in the President's Office at 9:10 A.M., on the morning of October 26th. The minutes of the Board of Fertilizer Control covers the transaction of the meeting. At the conclusion of the meeting, Mr. W. W. Bradley, Chairman, announced that due to limited time available for the Board meeting, further business scheduled to come before committees would be taken up at the Board meeting immediately following.

BOARD MEETING

At 10:30 A.M., the Board went into regular session with the following members present: Messrs. W. W. Bradley, Chairman, Paul Sanders, Christie Benet, T. B. Young, R. M. Cooper, S. H. Sherard, W. C. Graham, Edgar A. Brown, F. E. Cope, J. P. Mozingo, III, and J. B. Douthat, Jr. The members absent were Messrs. J. E. Sirrine and James F. Byrnes. Others present were President R. F. Poole, A. J. Brown, Treasurer's Office, G. H. Hill, Assistant Business Manager, H. P. Cooper and R. A. McGinty, Agricultural Department, T. W. Morgan and C. M. Hall, Extension Service, and H. J. Webb, Fertilizer Department.

A. J. Brown was appointed to act as secretary, due to the absence of Mr. S. W. Evans, Secretary.

The Chairman stated that if he heard no objection to recording of the minutes of the previous Board meeting, he would declare the same as approved.

Mr. Sanders suggested that the request of Fertilizer Manufacturers to omit Source Tags be considered first. After thorough discussion of the question, it was

Moved by Mr. Young and Seconded by Mr. Sanders: That this Board has no authority to change or rescind any law of the State. It has only an administrative duty and authority. Therefore, it cannot do other than take the position that the Manufacturers continue to comply with the law and do the best they can under the existing circumstances. Dr. Poole was requested to advise the Fertilizer Manufacturers doing business in South Carolina of the decision of the Board as soon as possible.

Motion Adopted

Dr. H. J. Webb presented letter and affidavit from Mr. A. D. Kincaid, Manager, The Southern Cotton Oil Company, Columbia, S. C., regarding request to revoke penalty on shipment represented by sample A-209, 200 sacks Muriate Potash, Deficient 5.12% - Refund $303.20. Discussion showed that sample was drawn in prescribed manner and our analysis of sample had been verified by the Manufacturer's chemist.
Moved by Mr. Cope and Seconded by Mr. Graham: That the general rule be applied.

Motion Adopted

Moved by Mr. Benet: That this Board feels honored and wishes to go on record as recognizing the fact that one of its members has recently, at great personal sacrifice, resigned as Justice of the Supreme Court of the United States and been highly honored with the appointment to a most important position of trust in the Federal Government, Honorable James F. Byrnes as Director, Office of Economic Stabilization; and that this Board extends to him its hearty congratulations and with high esteem wishes him Godspeed in his endeavor; and that President Poole convey to him in an appropriate letter the action of this Board.

The Motion was adopted with unanimous vote of members present.

Moved by Mr. Young and Seconded by Mr. Douthit: That the members of the staff on sick leave be duly notified of the Board's interest, feeling of kindness, and wishes for an early recovery.

Motion Adopted

In order that representatives present of the Extension Service and the Experiment Station might not be unduly detained, the sections of the President's report pertaining to those services were considered next.

### BUDGET REQUEST - SOUTH CAROLINA EXPERIMENT STATION

<table>
<thead>
<tr>
<th>Fund</th>
<th>Appropriation 1942-43</th>
<th>Increase Needed 1943-44</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Research Work</td>
<td>$50,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Edisto Experiment Station</td>
<td>30,000</td>
<td>10,000</td>
</tr>
<tr>
<td>Truck Experiment Station</td>
<td>18,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Crop Pests and Diseases</td>
<td>7,438</td>
<td>2,562</td>
</tr>
<tr>
<td>Tobacco Research Work</td>
<td>14,480</td>
<td>520</td>
</tr>
<tr>
<td>Land Use Project</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Horticultural Products Laboratory</td>
<td>10,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Lime and Forage Investigations</td>
<td>(new item)</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Young raised the question regarding Special Crops Investigations discussed at a previous meeting but was not indicated in present budget request. Mr. McGinty reported on tests being made. Dr. Cooper commented on time necessary to produce results and expressed the opinion that the various problems of such investigation was not a one man job, but rather a departmental matter.

The discussion developed the fact that Special Crops Investigations were not being as vigorously promoted as authorized from available funds and as was deemed advisable under present market conditions brought about by war activities.

Moved by Mr. Sherard and Seconded by Mr. Graham: That $5,000.00 be added in request for Special Crops Investigations.

Motion Adopted

Dr. Poole requested Dr. Cooper to rewrite Explanation of Request and include $5,000.00 for Special Crops Investigations before presenting matter to Budget Commission.

### BUDGET REQUEST - EXTENSION SERVICE

The Extension Service requests an additional appropriation of $30,500.00 for maintaining its services which are now definitely directed toward meeting the needs brought about by war conditions.
The recommendation for additional appropriations for extension work next year are based upon the acute needs that exist at the present time representing demands and calls made upon the Extension Service for assistance because of the changes taking place in our agriculture. It is not pretended that the amount of $30,500.00 increase would cover the demands or meet the situation fully.

Approved

BUDGET REQUEST - LIVESTOCK SANITARY DEPARTMENT

The Livestock Sanitary Department requests an additional appropriation of $9,785.00 to care for the following needs:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Additional Veterinarians @ $2,000. each</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Pay for Deputy State Veterinarians</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Additional Travel</td>
<td>$3,535.00</td>
</tr>
<tr>
<td>Increase in Telegraph and Telephone</td>
<td>$150.00</td>
</tr>
<tr>
<td>Additional Office Supplies</td>
<td>$100.00</td>
</tr>
<tr>
<td>New Laboratory Equipment</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>$9,785.00</td>
</tr>
</tbody>
</table>

Approved

BUDGET REQUEST - COLLEGIATE ACTIVITIES

The Collegiate Activities Department requests are as follows:

- For Current Year to Offset the loss of Revenue from fertilizer sales: $35,000.00
- Appropriation 1942-1943 $130,000.
- Increase for adjustments to maintain Standards $50,000. $215,000.00
- For repairs to Barracks $35,000.00
- TOTAL $285,000.00

Approved

The President's report was accepted as information. The representatives of the Agricultural Department and the Extension Service, on being excused, left the meeting.

PRESIDENT'S RECOMMENDATIONS

The Chairman called for the President's recommendations and announced that the recommendations would be taken up by section and if no objection was raised would be considered approved. The President proceeded with his recommendations as follows:

RECOMMENDATIONS--OCTOBER 26, 1942

1. The following young men have completed the requirements for the Bachelor's degree during this past summer and the Board's approval was asked for the awarding of degrees to them.

School of Agriculture

Agricultural Economics Major
Joseph Rhett Clark

Agricultural Engineering Major
Clarence Saxby Anderson, Jr.
Charles Miller Campbell
George Everett Thompson
Approved

2. Under authority of the By-Laws the President accepted the following RESIGNATIONS and asked the Board's approval of his action:

School of Agriculture and
Division of Agricultural Research

D. R. Jenkins, Associate Professor of Rural Sociology and Associate Rural Sociologist; Salary $2,600.00; Effective August 31, 1942.

R. C. Ringrose, Associate Poultry Husbandman; Salary $2,700.00; Effective September 30, 1942.

School of Chemistry and Geology

R. E. Gee, Jr., Instructor in Chemistry; Salary $2,100.00; Effective August 31, 1942.
School of General Science

I. P. Orens, Assistant Professor of Physics; Salary $2,000.00; Effective September 21, 1942.

E. F. Vandivere, Assistant Professor of Physics; Salary $1,700.00; Effective October 24, 1942.

W. B. S. Wilburn, Instructor in English; Salary $1,650.00; Effective September 1, 1942.

Extension Division

W. B. Causey, Assistant Marketing Specialist; Salary $2,400.00; Effective August 8, 1942.

R. A. Cole, Assistant County Agent, Pickens County; Salary $1,600.00; Effective September 15, 1942.

W. E. Cooper, Extension Forestry Specialist; Salary $3,000.00; Effective October 6, 1942.

Dennis Crawford, Operator of Hollerith Assorting Machine; Salary $720.00; Effective September 30, 1942.

W. W. Holliday, Jr., Office Assistant; Salary $1,200.00; Effective July 31, 1942.

Livestock Sanitary Department

G. Kenneth Smith, Assistant State Veterinarian; Salary $2,000.00; Effective August 12, 1942.

Registrar's Office

Brantly J. Alexander, Assistant to the Registrar; Salary $1,500.00; Effective September 30, 1942.

Miscellaneous

John K. Goode, College Chaplain; Salary $720.00; Effective October 15, 1942.

It was Moved by Mr. Graham and Seconded by Mr. Sherard: That Item 1 and 2 be approved.

Approved

3. The President granted the following LEAVES OF ABSENCE without pay and asked the Board's approval of his action:

Roscoe Bacote, Negro Agricultural Agent; from October 1, 1942 to October 1, 1943; military leave.

L. R. Booker, Itinerant Teacher Trainer in Industrial Education; from October 22, 1942 to October 22, 1943; military leave.

Hugh M. Brown, Professor of Physics; from September 1, 1942 to September 1, 1943; military leave.

F. W. Corley, County Agent; from July 6, 1942 to July 6, 1943; military leave.

William Ginn, Assistant State Veterinarian; from October 4, 1942 to October 4, 1943; military leave.

Lucia Taylor Hudgens, Secretary; from September 1, 1942 to September 1, 1943; military leave.

John Mitchell Jenkins, Jr., Associate Horticulturist; from November 1, 1942 to October 31, 1943; military leave.
John T. Kroulik, Instructor in Bacteriology; from September 1, 1942 to September 1, 1943; military leave.

J. E. McPadden, Assistant Coach; from July 28, 1942 to July 28, 1943; military leave.

Gary C. Meares, Assistant to the Director of Extension; from September 19, 1942 to September 19, 1943; military leave.

Ruby Pearson, Assistant Home Demonstration Agent, York County; from July 15, 1942 to July 15, 1943; military leave.

A. M. Quattlebaum, Assistant Professor of Civil Engineering; from September 1, 1942 to September 1, 1943; military leave.

E. Garland Ross, Jr., Instructor in English; from September 8, 1942 to September 8, 1943; military leave.

W. E. Tarrant, Assistant Professor of Weaving; from August 31, 1942 to August 31, 1943; military leave.

W. H. Washington, Dean, School of Vocational Education; from September 10, 1942 to September 10, 1943; military leave.

Henry H. Wiss, Instructor in Architecture; from September 1, 1942 to September 1, 1943; military leave.

F. W. zurBurg, Associate Professor of Chemistry; from September 1, 1942 to September 1, 1943; for the purpose of completing graduate work.

It was Moved by Mr. Mozingo and Seconded by Mr. Sherard: That Item 3 be approved.

Approved

4. The President recommended that those military leaves of absence which were granted for one year and which have expired or will expire before the next meeting of the Board be extended for an additional year, if such time is necessary, under the terms and conditions of the original leave.

Approved

5. The President made the following TRANSFERS and asked the Board's approval of his action:

Paul J. Brown from Assistant Commandant to Associate Commandant and Adjutant; Salary $660.00; Effective September 16, 1942.

J. Harvey Hobson from Instructor in Chemistry at $1,500.00 to Instructor in Chemistry at $1,800.00; Effective September 1, 1942. (Substituting for B. H. Hodges who is taking the place of F. W. zurBurg on leave of absence.)

R. R. Mellette from County Agent in Lexington County to County Agent in Aiken County; Salary $3,140.00; Effective August 17, 1942.

I. A. Trively from his position as Assistant Professor of Civil Engineering to that occupied by Mr. A. M. Quattlebaum who is on military leave; Salary $2,400.00; Effective September 1, 1942.

B. H. Hodges from Instructor in Chemistry to Acting Associate Professor of Chemistry at $2,300.00; Effective September 1, 1942. (Substituting for F. W. zurBurg who is on leave of absence.)

Approved
6. The President recommended that the following changes in title be made:

C. Francis Masters from Assistant to the Agricultural Engineer to Shop Mechanic; Salary $1,800.00; (No change in salary.)

George H. Wise from Associate Dairyman to Associate Professor of Dairying and Associate Dairyman; Salary source to be as follows: Purnell - $1,900.00; Bankhead-Jones $600.00; College $300.00. (No change in total salary received.)

Approved

7. Under authority given in the By-Laws, the President had made the following appointments and asked the Board's approval of his action:

School of Agriculture and Division of Agricultural Research

- Dennis Crawford, Assistant Agricultural Economist; Salary $1,600.00; Effective October 1, 1942. (Substituting for Ernest Riley who is on military leave.)

- M. D. Bryant, Assistant Horticulturist, Edisto Experiment Station; Salary $2,400.00; Effective September 1, 1942. (Substituting for O. B. Garrison who is on military leave.)

- A. D. Edwards, Associate Rural Sociologist and Associate Professor of Rural Sociology; Salary $2,600.00; Effective September 10, 1942.

- J. H. Stevenson, Research Assistant; Salary $1,500.00; Effective August 1, 1942.

- N. L. Turner, Jr., Instructor in Botany and Bacteriology; Salary $1,500.00; Effective October 1, 1942. (Substituting for J. T. Kroulik who is on military leave.)

School of Chemistry and Geology

- F. I. Brownley, Jr., Instructor in Chemistry; Salary $1,800.00; Effective September 1, 1942. (Substituting for G. F. Hawkins who is on military leave.)

- W. L. Mauldin, Instructor in Chemistry; Salary $2,000.00; Effective September 1, 1942.

The following student assistants in Chemistry were appointed on September 1, 1942 to serve for the number of months indicated and at the salary specified:

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Expires</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. J. Bremmen, Jr.</td>
<td>May 31, 1943</td>
<td>$360.00</td>
</tr>
<tr>
<td>W. E. Dillard</td>
<td>January 31, 1943</td>
<td>180.00</td>
</tr>
<tr>
<td>J. N. Derrick</td>
<td>January 31, 1943</td>
<td>180.00</td>
</tr>
<tr>
<td>C. E. Duncan</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
<tr>
<td>W. H. Goggan</td>
<td>January 31, 1943</td>
<td>180.00</td>
</tr>
<tr>
<td>L. G. McKee</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
<tr>
<td>J. H. Mappus</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
<tr>
<td>A. F. Mayer</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
<tr>
<td>J. W. Quattlebaum</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
<tr>
<td>C. A. Sutherle</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
<tr>
<td>T. H. Wilson</td>
<td>May 31, 1943</td>
<td>360.00</td>
</tr>
</tbody>
</table>
School of Engineering

Jack Rogers Keeling, Jr., Instructor in Electrical Engineering; Salary $2,100.00; Effective September 20, 1942.

J. W. Linley, Jr., Instructor in Architecture; Salary $1,800.00; Effective September 19, 1942. (Substituting for H. H. Wiss who is on military leave.)

C. H. McHugh, Assistant in Engineering (Drawing); Salary $1,500.00; Effective September 1, 1942. (Substituting for D. W. Bradbury who is on military leave.)

M. C. Mossley, Instructor in Electrical Engineering; Salary $2,000.00; Effective September 1, 1942. (Substituting for E. B. Therkelsen who is on military leave.)

C. C. Norman, Assistant Professor of Civil Engineering; Salary $2,100.00; Effective September 1, 1942. (Substituting for I. A. Trively who is supplying for A. L. Quattlebaum who is on military leave.)

F. W. Sheldon, Instructor in Mechanical Drawing; Salary $1,800.00; Effective September 8, 1942. (Substituting for D. N. Harris who is on sick leave.)

F. R. Sweeny, Instructor in Mechanics and Hydraulics; Salary $1,900.00; Effective September 1, 1942. (Substituting for W. M. Waechter who is on military leave.)

School of General Science

J. W. Brown, Instructor in Mathematics; Salary $1,650.00; Effective September 1, 1942. (Substituting for W. C. Bell who is on military leave.)

D. A. Clyburn, Instructor in Mathematics; Salary $1,500.00 per month; from October 1, 1942 through January 31, 1943. (Substituting for W. W. Burton who is on sick leave.)

E. F. Copp, Instructor in English; Salary $1,650.00; Effective September 1, 1942. (Substituting for J. A. Dean who is on military leave.)

P. M. Gray, Assistant Professor of Physics; Salary $1,600.00; Effective October 15, 1942.

R. P. Jefferis, Associate Professor of Economics and Government; Salary $2,400.00; Effective September 1, 1942.

F. H. MacIntosh, Instructor in English; Salary $1,650.00; Effective September 1, 1942. (Substituting for E. G. Hoos, Jr., who is on military leave.)

D. I. Purser, Instructor in English; Salary $1,650.00; Effective September 1, 1942. (Substituting for J. C. Stephens who is on military leave.)

The following Student Assistants in Physics have been appointed to serve for the number of months indicated and at the salary specified:

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Expires</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. E. Blanton</td>
<td>May 31, 1943</td>
<td>$180.00</td>
</tr>
<tr>
<td>E. G. Orahood</td>
<td>May 31, 1943</td>
<td>$180.00</td>
</tr>
<tr>
<td>R. G. Hufford</td>
<td>May 31, 1943</td>
<td>$180.00</td>
</tr>
</tbody>
</table>
Name                      Appointment Expires  Amount Paid
----------------------------------------------------
F. M. Ivey                 May 31, 1943            $180.00
D. C. Ladd                May 31, 1943            $180.00
A. L. Maynard             May 31, 1943            $90.00
S. G. Stroblng            May 31, 1943            $90.00

M. B. Hudnall has been appointed as Student Assistant in the English Department from September 15, 1942 to January 31, 1943 at $54.00.

School of Vocational Education

T. E. Duncan, Acting Associate Professor of Vocational Agricultural Education; Salary $2,000.00; Effective October 1, 1942. (Substituting for W. C. Bowen who is on military leave.)

Commandant's Office and Department of Military Science

Lt. W. R. Deal, Assistant Professor of Military Science and Tactics; Effective September 25, 1942; not paid by the college.

Lt. R. D. Sanborn, Assistant Professor of Military Science and Tactics; Effective September 25, 1942; not paid by the college.

Capt. R. A. VanHouten, Assistant Professor of Military Science and Tactics and Assistant Commandant; Salary $120.00; Effective September 16, 1942.

Sergeant J. J. Gregory, Technical Assistant to the P. M. S. and T.; Effective September 1, 1942; not paid by the college.

Corporal L. J. Schaefer, Technical Assistant to the P. M. S. and T.; Effective September 1, 1942; not paid by the college.

Livestock Sanitary Department

R. L. Dickinson, Assistant State Veterinarian; Salary $2,000.00; Effective October 1, 1942.

H. J. Jones, Assistant State Veterinarian; Salary $2,000.00; Effective August 25, 1942.

T. E. Lanham, Assistant State Veterinarian; Salary $2,000.00; Effective September 10, 1942.

Extension Service

R. F. Alston, Assistant County Agent, Sumter County; Salary $1,800.00; Effective August 1, 1942.

W. J. Barker, Extension Forestry Specialist; Salary $3,000.00; Effective November 1, 1942.

W. B. Causey, Assistant Marketing Specialist; Salary $200.00 per month; Effective June 24, 1942. (Temporary appointment during the summer months.)

R. A. Cole, Assistant County Agent, Pickens County; Salary $1,800.00; Effective July 1, 1942.

G. W. Dean, Negro County Agent, Marion County; Salary $1,580.00; Effective October 1, 1942.

S. E. Evans, County Agent, Lexington County; Salary $2,640.00; Effective August 17, 1942.
Extension Service (Continued)

J. E. Fagan, Assistant County Agent, Laurens County; Salary $1,920.00; Effective August 18, 1942.

F. M. Garvin, Assistant County Agent, York County; Salary $2,100.00; Effective July 1, 1942.

E. M. Johnson, Assistant to Agricultural Engineer; Salary $100.00 per month; Effective July 8, 1942.

T. S. McConnell, Jr., Assistant County Agent, Oconee County; Salary $1,800.00; Effective August 1, 1942.

Katherine O'Neal McLeskey, Assistant Agricultural Editor; Salary $1,500.00; Effective July 15, 1942.

W. C. Mason, Assistant County Agent, Dillon County Salary $2,400.00; Effective September 21, 1942.

K. R. Ray, Assistant Agricultural Engineer; Salary $2,400.00; Effective September 21, 1942.

W. J. Ridout, Jr., Rural Electrification Specialist; Salary $3,000.00; Effective July 16, 1942.

Arthur Sanders, Negro County Agent, Sumter County; Salary $1,440.00; Effective July 1, 1942.

H. G. Way, Assistant County Agent, Jasper County; Salary $1,900.00; Effective August 1, 1942.

A. R. Youngblood, Assistant Marketing Specialist; Salary $200.00 per month; Effective August 17, 1942. (Temporary appointment.)

Registrar's Office

A. B. Ray, Assistant to the Registrar; Salary $1,500.00; Effective October 1, 1942. (Substituting for K. N. Vickery who is on military leave.)

Miscellaneous

J. Boyce Brooks, College Chaplain; Salary $720.00; Effective October 16, 1942.

Approved

G. During the summer months we used Mr. G. E. Hoffman, Assistant Professor of Architecture, to supervise the additions to the cold storage and kitchen. For this work Mr. Hoffman was paid $450.00 and the Board's approval of this action was asked.

It was Moved by Mr. Cope and Seconded by Mr. Sharard:

That section 4 to 8, inclusive, be approved.

Motion Adopted

G. The President had granted the following increases in salary and asked the Board's approval of the same.

<table>
<thead>
<tr>
<th>Name and Title</th>
<th>Salary</th>
<th>Increase</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. V. Bethea, Jr., Asst. County Agent</td>
<td>$1,800.00</td>
<td>$180.00</td>
<td>July 1, 1942</td>
</tr>
<tr>
<td>W. K. Bing, Instructor in Agrl. Ec. and Rural Socio.</td>
<td>$1,600.00</td>
<td>$200.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Harry G. Boylston, Asst. Extension Agronomist</td>
<td>$2,820.00</td>
<td>$200.00</td>
<td>October 16, 1942</td>
</tr>
<tr>
<td>Name and Title</td>
<td>Salary</td>
<td>Increase</td>
<td>Effective</td>
</tr>
<tr>
<td>---------------------------</td>
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<td>--------------------</td>
</tr>
<tr>
<td>Anne Cary, Stenographer</td>
<td>$1,140.00</td>
<td>$60.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Earl Copp, Instr. in English</td>
<td>1,500.00</td>
<td>150.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Rose Craig, Stenographer</td>
<td>1,140.00</td>
<td>60.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Arty DeBerry, Stenographer</td>
<td>1,200.00</td>
<td>150.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>R. B. Huggins, Jr., Asst. County Agent</td>
<td>1,620.00</td>
<td>150.00</td>
<td>July 1, 1942</td>
</tr>
<tr>
<td>Waymon Johnson, Negro Agrl. Ag.</td>
<td>1,440.00</td>
<td>120.00</td>
<td>July 1, 1942</td>
</tr>
<tr>
<td>Frances Maret, Stenographer</td>
<td>1,140.00</td>
<td>60.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Clara Frichard, Stenographer</td>
<td>1,140.00</td>
<td>60.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Josephine Stubble, Stenog.</td>
<td>1,140.00</td>
<td>60.00</td>
<td>September 1, 1942</td>
</tr>
<tr>
<td>Dorothy Ware, Stenographer</td>
<td>1,140.00</td>
<td>60.00</td>
<td>September 1, 1942</td>
</tr>
</tbody>
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Approved

10. The college administration has renewed for one year by verbal agreement its contract with the Standard Oil Company for obtaining motor fuels. Bids on this contract were not asked because of the fact that oil companies are not inclined to enter into new written contracts at this time. The service this company has rendered has been entirely satisfactory. The President asked the Board's approval of the action taken.

It was Moved by Mr. Wozingo and Seconded by Mr. Sherard: That the action be approved. Mr. Benet stated that as he represented the Standard Oil Company, the Secretary should record him as not voting. The Chairman called for a roll call vote. Of the eleven members present ten members voted "Aye", Mr. Benet not voting.

Motion Adopted

11. The President outlined briefly the participation by Clemson College in the War Loans Program set up by the Federal Security Agency. He asked the Board's approval of our participation and that loans granted engineering students from this source be handled by the College Student Loan Committee.

Approved

12. The President advised that the Mutual Benefit Life Insurance Company owned all of the refinanced Barracks Building Revenue Bonds of Clemson College. This company had expressed an opinion that War Damage Insurance should be carried on the barracks to protect the bond holders as well as the college from any future loss which might result. He recommended that the college administration be authorized to investigate the cost of such coverage and secure the insurance provided it was deemed expedient to do so.

It was Moved by Mr. Cooper and Seconded by Mr. Benet: That the college administration be authorized to investigate the cost of such coverage and make report to subsequent meeting of the Board or a call meeting of the Executive Committee if necessary.

Motion Adopted

13. The President reported on the present status of the new filtration plant and pump station. It was estimated that $2,500.00 will be required to complete this project to completion. He recommended that this sum, or as much of this sum as may be necessary, be allotted from the Plant Additions and Equipment Account for this purpose.

It was Moved by Mr. Benet and Seconded by Mr. Brown: That the recommendation be approved.

Motion Adopted

14. The President advised that the Office of the Director of the Civilian Conservation Corps in Washington, D. C. had
authorized the transfer to Clemson College of the underground piping, water tank, tower, pump house, and pump located at the former Civilian Conservation Corps Camp at the Ravenel Place. He recommended that the college be authorized to accept this transfer and expend a small sum, if necessary, to effect the transfer of this property to Clemson College.

It was Moved by Mr. Benet and Seconded by Mr. Cooper: That the recommendation be approved.

Motion Adopted

18. In view of the urgency of preparing pilots and the probable place that aviation would play in engineering education in the future, it seemed that Clemson College should have an air training field and the President recommended that plans for securing $35,000.00 for this project be approved by the Board.

The subject was discussed at length and the discussion brought out the following points: The probable benefit to the College at present and in the future, the likelihood of C. P. T. being discontinued, the cooperation of the highway department, the availability of a proper site, the likelihood that $35,000.00 would be inadequate to develop an acceptable air field and the need for an initial start in order to get further government assistance.

It was Moved by Mr. Mozingo and Seconded by Mr. Cooper: That the administration be authorized to proceed with plans to secure funds from various agencies.

Motion Adopted

19. The Curtiss-Wright Corporation, through the Society for the Promotion of Engineering Education, had requested that engineering colleges consider the training of college women for work in engineering. This request seemed worthy of our cooperation and the President recommended that the Board approve our participation in the plan.

It was Moved by Mr. Benet and Seconded by Mr. Young: That the President investigate the matter further and make a report at a subsequent meeting of the Board.

Motion Adopted

16. The basement of the Sirrine (Textile) Building had been assigned to the Signal Corps Division for the work being done here at Clemson. The finishing of the basement was essential for use by the Signal Corps now and for later use by the College, and the President recommended the Board's approval of the expenditure of $4000.00 from Equipment and Plant Funds for this work.

Approved

17. In recognition of the loyal and faithful service of Professor W. W. Burton, it was felt that the College should continue to pay his salary for the remainder of this session. The President recommended the Board's approval of this action.

It was Moved by Mr. Brown and Seconded by Mr. Douthit: That the College continue to pay Professor W. W. Burton his salary as provided in the budget for the remainder of this session.

Motion Adopted

19. Should Professor Burton be retired at the expiration of his sick leave, he will have contributed to the Annuity Plan less than three years, which contributions will have earned him an annuity of less than $6.00 a month beginning at age 70. Similar cases may occur later among members covered by the College Group Annuity Contract. Also, there are those in the older group who are contributing to the Annuity Fund but are not covered by the Group Annuity Contract. In order that proper procedure may be established for carrying out the intent of the Retirement and
and Annuity Plans, the President asked the Board's consideration and approval of the following:

The President recommended that in case of retirement due to disability or ill health after 10 years of continuous service it shall be the policy of the College to supplement payments from the employee's College Group Annuity Contract or Annuity Fund with funds from the Faculty Retirement Fund, if consistent with the law and the availability of the funds, in an amount sufficient to make a total return of $25.00 to $50.00 per month from the College Group Annuity Contract and/or the Annuity Fund and/or Faculty Retirement Fund for so long a time as the disability shall exist.

The college may, if it is deemed advisable, continue a retired employee's Group Annuity Contract in force until the employee reaches the age of 70. In this event the College will assume the entire premium cost of the annuity.

Mr. Young stated that he was interested in seeing that employees were adequately provided for on being retired and the funds set aside for that purpose being properly safeguarded. He was of the opinion that no action should be taken until the Board had full opportunity to study the status of the funds. Mr. A. J. Brown, Acting Secretary, made a brief statement regarding the funds.

It was moved by Mr. Young and Seconded by Mr. Douthit: That actuarial data be obtained on the fourteen older members not covered by the Annuity Contract and presented with data on the status of the funds to the Board of Trustees in ample time prior to the next meeting as would enable a thorough study of the subject.

Motion Adopted

20. WHEREAS, The Daniel Construction Company through its President, Charles E. Daniel, and its Vice-President, R. Hugh Daniel, had established a memorial fund to the late James Fleming Daniel and the late Fred Adams Daniel, said fund being payable to Clemson College to be used for the purposes set forth in "PLAN OF MEMORIAL FUND CREATED AT CLEMSON COLLEGE, SOUTH CAROLINA, BY DANIEL CONSTRUCTION COMPANY, A CORPORATION, OF WHICH CHARLES E. DANIEL IS PRESIDENT AND R. HUGH DANIEL IS VICE-PRESIDENT".

NOW, THEREFORE, BE IT RESOLVED, by this board that said Trust be accepted subject to the terms and conditions of the plan.

It was moved by Mr. Brown: That the Trust be accepted, and

Be it Further Resolved: That the fund be under the management of the administration, and

Be it Further Resolved: That the fund be invested in securities most favorable for maximum return and security provided that no investment be made until approved by the Board.

Motion Adopted

21. In accordance with authority granted by the Board at the June meeting the following items for equipment and plant additions have been allocated and the President recommended the same for the Board's final approval:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Works</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Library</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>Re-Working Basement of Textile Building</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Miscellaneous Equipment and Unforeseen</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Contingencies</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$17,000.00</strong></td>
</tr>
</tbody>
</table>
23. Mr. on 24.,

Motion Adopted

24. The Deficiency Appropriation Act 1941-1942, passed by the 1942 General Assembly, authorized payment of salary of State employees for one month after date of entry into the armed forces of the United States. The College has been unable to make payment as authorized due to lack of funds. The College employees on military leave are being sent to various places throughout the world and many of them are covered by the College Group Annuity contract and this makes the problem of collecting the employee's contribution to his annuity most difficult. The President stated that we should make amends for our failure to pay the extra salary and should make some gesture to them of our good faith and appreciation for the services being rendered the country.

The President recommended that the College, or divisions thereof, assume payment of full cost of College Group Annuity contracts held by employees on leave for duty in the armed services of the United States starting as of July 1, 1942 and not to exceed the amount of one month's salary.

Approved

25. The Agricultural Adjustment Administration seems unwilling to settle the superphosphate matter in accordance with the laws of this State and the wishes of the Commissioners of Agriculture in the several southern states. The College is convinced that injustice is being perpetrated and the President recommended that Mr. Harold Major should represent the interest of the College and participate in the argument before the Court in Tallahassee, Florida, on October 26, 1942, if this was in accordance with the desires of the Board of Trustees.

Approved

26. In order to avoid a troublesome quarantine the Budget Commission has seen fit to grant Clemson College $1,000.00 to be used in the "Control of the Japanese Beetle", and the President recommended that this be expended by the proper Public Service Activity.

Approved

27. Moved by Mr. Benet and Seconded by Mr. Douthit: That the Obstacle Course in Student Physical Program be completed and that a program of physical development be made compulsory for all students and carried out as soon as possible.

Motion Adopted

28. Moved by Mr. Benet and Seconded by Mr. Brown: That the Board recognize the donation of services by J. E. Sirrine & Company in connection with the new water plant and extend thanks for the services rendered and for the excellent design of the plant.

Motion Adopted

Mr. Cooper stated that he had a matter to take up and as a matter of policy only would like President Poole to withdraw during the discussion. When Dr. Poole had left the room, Mr. Cooper commented on the inadequacy and inadaptability of the President's house for use as a home for the College President. The discussion developed the fact that the members of the Board were in agreement with Mr. Cooper.

Mr. Cooper Resolved: That realizing under the present conditions no action can be done now, but that as soon as possible a house be provided for the President that would be more adequate and in keeping with the position of the President.

Motion Adopted
Mr. Cooper advised that he was in position to obtain two handsome crystal chandeliers suitable for the President's home at a price much below their value.

Moved by Mr. Young: That the sum of $300.00 or more be provided for that purpose from College Funds and that Mr. Cooper be authorized to make the purchases.

Motion Adopted

Dr. Poole was then advised that the discussion was over and he returned to the meeting.

Mr. Benet asked consideration of a letter he had received on behalf of Eugene R. Flathmann relative to granting Flathmann a diploma. The letter and the discussion brought out the following facts: Flathmann, since leaving Clemson College after his Junior year to enter the Naval Academy at Annapolis, Maryland, had completed the course there and was now assigned to duty with the fleet. Flathmann was an outstanding athlete at Clemson, has great love and admiration of the College and is desirous of obtaining a diploma from Clemson.

Moved by Mr. Benet and Seconded by Mr. Sanders: That the President investigate Flathmann's record at Clemson and make a recommendation for consideration at a subsequent meeting of the Board.

Moved by Mr. Sherard and Seconded by Mr. Graham: That the President investigate the case of Sam Cannon, State Electrician, with the idea in view of granting him a Diploma.

Motion Adopted

Mr. Young commented on the furnishings, condition, and upkeep of the Trustee house and advocated renovation of the house so as to make it more in keeping with the purpose for which it is used and further that all food and other expenses in connection with Board meetings be charged to Expense of Trustees.

Moved by Mr. Cooper: That Mrs. R. F. Poole as one of a committee of three women of the campus be requested to make recommendations and the Administration be authorized to make such expenditures as necessary to carry out Mr. Young's recommendations.

Motion Adopted

At the request of the Chairman, the Acting Secretary presented the following resolution:

Resolved: That all measures and recommendations made at this meeting, which, according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Treasurer be authorized to issue his checks for all expenditures authorized at this meeting.

The resolution was unanimously adopted on roll call vote; eleven members present voting "Aye".

There being no further business, it was

Moved by Mr. Brown: That the Board now adjourn.

Motion Adopted

The Board adjourned at 1:55 P. M.

A. J. Brown, Acting Secretary

W. W. Bradley, Chairman