The Board convened at 3:00 P. M.

The following responded to the roll call:
Mr. J. E. Wannamaker, Chairman; Messrs. Bradley, Benet, Cooper, Sanders, Speer, Sirrine, Sherard, Young, Cope and Abell.

The Chairman stated that the minutes of the August 27th and October 26th meetings had been sent to each member of the Board for alterations and corrections and called for any such.

There being no alterations or corrections the minutes were declared approved.

The Secretary stated that he had not had time to prepare the minutes of the special meeting of the Board held in February, but that this would be done at an early date.

Mr. Cooper, Chairman of the Auditing Committee, stated that the firm of Wm. H. James & Associates, Auditors, had completed the audit of the Fertilizer Department and the Treasurer's Office but that the committee had not had sufficient time to make a study of the audits with the view of making a report to the Board.

Mr. Whealler, Auditor in Charge, appeared before the Board and stated that the books in the Treasurer's Office were found to be in excellent shape and that the Treasurer had faithfully and correctly accounted for all funds in his department.

Mr. Whealler was questioned concerning the discrepancies in the office of the Secretary of the Board of Fertilizer Control.

After discussion, it was

Moved by Mr. Benet: That the Board extend its thanks to the firm of Wm. H. James & Associates for the thorough and prompt manner in which they had conducted the audits, and that the Auditing Committee of the Board and the Board of Fertilizer Control be requested to make a study of the audit and make recommendations to the Board at the June meeting.

Motion Adopted.

It was the sense of the Board that no publicity be given to the audit of the Fertilizer Department, but that the President of the College be authorized to give to the Press such information as is necessary.
Mr. Cooper stated that certain reduction in charges had been granted by the auditing firm which reduced the total cost of the audit to the College to approximately $4,000.00.

Mr. Bradley called the Board’s attention to the report of the joint committee of the Executive and Finance Committees having in hand the consideration of a letter directed to the Chairman of the Board by Mr. Elias P. Earle. Mr. Bradley stated that the joint committee had given careful and exhaustive consideration to the statements made by Mr. Earle and that a copy of the committee’s report had been sent to each member of the Board. Mr. Bradley also suggested that the Chairman of the Board send a copy of the report to Mr. Earle.

The Board approved Mr. Bradley’s suggestion and requested the Chairman to transmit copy of the report to Mr. Earle.

Moved by Mr. Speer: That the Board of Fertilizer Control be required to have an annual audit made each year of the Fertilizer Department by "outside" auditors.

Mr. Bradley was of the opinion that this was expensive and unnecessary since the State Auditors could do this work at no expense to the College.

Mr. Speer agreed to withdraw his motion until the June meeting of the Board.

The President presented his report, and upon motion of Mr. Speer the same was received as information.

The President made the following recommendations:

1. That Mr. R. M. Cooper of the Board and Mr. F. R. Sweeney, a Clemson graduate, be selected to represent the College on the Commission created by the Legislature to study and report upon plans looking to the coordination of the activities of the higher institutions of learning in this State. The President was given authority to select alternates.

   Moved by Mr. Sirrine: That the recommendation be approved.

   Motion Adopted.

2. That Mr. J. E. Sirrine be made trustee of Jimmie Burns’ Fund as successor to the late Governor Manning. This is made up of stock of the Union-Buffalo Mills; also that Mr. Sirrine be empowered to dispose of this trust to Mrs. Burns when he deems advisable.
Moved by Mr. Speer: That the recommendation be approved.

Motion Adopted.

3. That the sum of $250.00 be paid Josh Cody as settlement in full of any and all balance that might be due him on his salary contract with Clemson College.

Moved by Mr. Speer: That the recommendation be approved.

Motion Adopted on roll call vote.

4. That the Board of Visitors be appointed from the six Congressional Districts, and one at large, as usual. The following were nominated and elected to serve on the Board of Visitors:

1st District - Mr. Cleveland Sanders - "Hold-over".
2nd - Mr. John H. Cope - Bamberg.
3rd - Mr. W. M. Barnwell - Abbeville.
4th - Mr. A. F. Mc Kissick - Greenville.
5th - Mr. John T. Stevens - Kershaw.
6th - Mr. M. G. Anderson - Horry.
7th - Mr. Edwin G. Sibley - Columbia.

5. That Colonel R. John West, having been assigned to Clemson College as Professor of Military Science and Tactics, be appointed Commandant, effective August 8, 1932.

Moved by Mr. Speer: That the recommendation be approved.

Motion Adopted.

6. That Captain Harry Austin, having been assigned to Clemson College, be appointed Assistant to the Commandant, effective September 1, 1932.

Approved.

7. That the legal residence of the parent or guardian shall determine the legal residence of the student. In case of uncertainty as to status, the student is required to pay the out-of-state tuition. He may then appeal to the Board of Trustees to determine whether he is a bona fide resident of the State of South Carolina and should not be required to pay the out-of-state tuition.

Moved by Mr. Sirrine: That the recommendation be approved.

Motion Adopted.

8. That J. H. Woodward be elected to the first probationary year as Secretary of the Board of Fertilizer Control and Assistant to the President, effective February 1, 1932, the salary to be $2,850.00 or such amount as may be determined when further salary
adjustments are made, one-half of this salary to come from the Fertilizer Inspection Division and one-half from College.

Mr. Woodward was appointed Acting Secretary of the Board of Fertilizer Control on February 2, 1932. (Fertilizer Committee)

Moved by Mr. Cope: That the matter be referred to the Board of Fertilizer Control and the Auditing Committee for a report at the June Meeting. Motion Adopted.

9. That the Treasurer, upon the approval of the President and the Directors concerned, be authorized to disburse any unspent appropriated balances on Federal, State and Farm Products Funds in the best interests of the work. (Finance Committee)

Moved by Mr. Benet: That the recommendation be approved. Motion Adopted.

10. That in the Treasurer's Office the several division accounts of the Farm Products Account be consolidated into one account known as the "Farm Products Account" and that details between divisions be kept by the Director. (Agricultural and Finance Committees)

Approved.

11. That no overdraft be permitted in the consolidated "Farm Products Account". A temporary advance of funds may be permitted upon approval of the President, the Director, the Chairman of the Agricultural Committee and the Treasurer or Business Manager. (Agricultural and Finance)

Adopted.

12. That in the future all salary contracts paid from "Collegiate Instruction" be made subject to appropriations or provisions of the General Assembly. (Executive and Finance Committees)

Adopted.

13. That in the future all salary contracts paid from Public Service Funds and all activities other than "Collegiate Instruction" be made subject to Federal or State Appropriations or other funds provided for the activities. (Executive and Finance Committees)

Adopted.
14. That all persons now employed in the several activities of the College be informed that existing contracts and memoranda of employment shall be subject to the appropriations or provisions of the State and Federal Governments. (Executive and Finance Committees)  
Adopted.

15. That the Treasurer of the College be authorized to turn over to the Advisory Council of the Y. M. C. A. approximately $2,000.00 which amount the Y. M. C. A. had on deposit with the defunct Peoples State Bank of South Carolina and which the Treasurer of the College was able to secure the return of as a College Fund. (Finance Committee)  
Adopted.

16. That the Treasurer of the College in case of an emergency be authorized to open accounts with banks other than those approved by the Finance Committee, upon the approval of the Chairman of the Finance Committee or the Committee. (Finance Committee)  
Adopted.

17. That the lease of the Telephone Exchange building be renewed to the Southern Bell Telephone and Telegraph Company for another five year period at $240.00 per year. (Executive Committee)  
Adopted.

18. That if it can be arranged with the Post Office Department, the ten-year lease, expiring on May 1st, 1932, be renewed on an annual basis with the hope of being able to enlarge the present space as requested by the Department.  
Approved.

19. That the agreement with the Southern Railway, covering repairs to coal trestle trackage at Calhoun Station, be renewed on an annual basis.  
Approved.

20. That the age of retirement be placed at 65 years after which time, upon the yearly recommendation of the President and approval of the Board, he may be retained in some capacity. However, upon the request of the employee, he may be retired at 65 years or thereafter. At the age of 70 years all employment by the College shall terminate. After retirement an employee, upon the surrender of group insurance, will be paid an annuity of $20.00
per month for each $1,000.00 of insurance so surrendered. That the
By-laws be amended accordingly.

Moved by Mr. Bradley: That the recommendation be
approved.

Motion Adopted.

The President called the Board's attention to President Hoover's recommendation to Congress that the appropriation for Vocational Education be withdrawn, and requested the Board to authorize him to co-operate with the State Superintendent of Education in an effort to have this appropriation continued.

Moved by Mr. Cooper: That the President be given this authority.

Motion Adopted.

Mr. Speer suggested that the President notify the State Superintendent of Education of the Board's action in this matter.

Mr. Cooper recommended that the following items which had been approved by the Agricultural Committee be adopted by the Board:

That the position held by Mr. R. E. Currin, Tobacco Specialist at the Pee Dee Station, be discontinued effective March 1st.

Moved by Mr. Bradley: That the recommendation be approved.

Motion Adopted.

That the salary roll submitted for Research and Crop Pests and Diseases Work be approved, effective April 1st.

Director Barre informed the Agricultural Committee that the reductions in the new salary roll would range from less than 10% in one case to a maximum of 20% with the exception of Division Heads whose salaries were reduced 10% September 1st, 1931. No changes were made in these salaries - namely, Cooper, Armstrong, La Master, Sherman and McGinty.

Dr. W. K. Lewis, in charge of the Live Stock Sanitary Work, requested that the same general scale of reductions in salaries be made to apply to his salary roll.

Adopted.

That the Board of Trustees be asked to approve the following statement of policy as to milk produced by the
(a) The subsistence division shall not purchase fluid milk from any source other than the dairy division of the college up to the capacity the dairy division can furnish.

(b) The maximum price allowed for this milk shall be based upon the wholesale price to the consumer for similar grade of milk in cities of the Southeastern states; as reported by the United States Department of Agriculture in "Crops and Markets".

(c) The amount of milk required shall be decided by the subsistence division but shall not be less than one gallon per day for each ten students.

(d) When the subsistence division and the dairy division are unable to agree as to the price for milk this matter shall be settled by the president in conference with the directors of the departments concerned.

The Board had a full discussion of this matter with the Business Manager, Mr. Littlejohn, who requested that very serious consideration be given to the question of requiring the Mess Officer to use a specified amount of milk per day; also in naming a price that South Carolina markets be given consideration, as nearby farmers had proposed to furnish milk pasteurized and at a price ranging from 5 to 7¢ per gallon less than the price being paid. The question of pro-rating the expense of maintaining a herd for research work, for teaching purposes, for demonstration purposes and for furnishing milk to the students was generally discussed, and referred, upon motion of Mr. Sirrine, to Messrs. Young, Cooper and Abell for report at the next meeting of the Board as to prices, etc.

Mr. Benet called the Board's attention to letters from Messrs. Quattlebaum and Walker in regard to cost of board, uniforms and fees.

The Board discussed the matter with Mr. Littlejohn, Business Manager, who gave detailed information concerning all phases of student expenses as well as the use of student fees, etc. The proper designation and use of fees was also discussed at length. Mr. Littlejohn stated that a reduction on board was made on January 21st and that further reductions were being worked out for the ensuing session.

Moved by Mr. Bradley: That Mr. Speer, the Business
Manager and the President write Messrs. Quattlebaum and Walker and give them full information as well as an outline on contemplated economies and reductions; also inform them that the Board was making every effort to reduce the expenses to the student body.

Motion Adopted.

Mr. Speer, of the Uniform Committee, stated that the Committee in charge of purchasing uniforms had rejected bids on uniform coats and trousers for the next session, it being the opinion of the committee that prices quoted on these articles were not in line with present market conditions. New bids to be received and considered on April 26th. Contracts for other items of uniforms were accepted.

Mr. Speer requested the Board to approve his action in having Director Earle act as his substitute at the April 4th meeting of the uniform committee since he had to serve as a juror in the Federal Court. Mr. Speer stated further that the committee was making every effort to reduce the cost of uniforms.

The Board approved Mr. Speer's course in this matter.

Mr. Sanders presented a letter from Mr. W. M. Frampton, Secretary of the Agricultural Society of South Carolina, relative to the College assuming an additional cost of $300.00 in tile roofing used in the construction of the Laboratory Building at the Truck Experiment Station. (Original plans called for composition roofing.)

Moved by Mr. Abell: That the request be referred to Mr. Sanders with authority to settle the matter at an outlay not to exceed $300.00.

Motion Adopted on unanimous roll call vote—

(Eleven members present)

Mr. Benet stated that, if it met with the Board's approval, the committee to draft resolutions on the life and death of Governor Manning would prepare the resolution after adjournment of the Board and file the same with the President of the College.

Approved.

Moved by Mr. Speer: That the Board adjourn.
Motion Adopted and the Board adjourned at 6:00 P.M.

Approved: 

[Signature]
Chairman

Correct:

[Signature]
Secretary