

Clemson University
Clemson, South Carolina

MINUTES
Policy Governance Advisory Task Force
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Teleconference/Web
November 7, 2023
9:30 a.m.

Call to Order

Notification as required by the South Carolina Freedom of Information Act was given at least twenty-four hours before the meeting by posting the notice and agenda on the bulletin board located on the ground floor public entrance of Sikes Hall, Clemson University and on the Clemson University Board of Trustees website. Additionally, notice of, and the agenda for, the meeting was sent via email to the distribution list maintained by the Office of Media Relations which includes approximately 80 reporters and editors at the major daily newspapers, television, and radio stations in S.C.

After notification as required by the Freedom of Information Act, Trustee McKissick, Chair, called the meeting to order at 9:30 a.m. with the following present:

Committee Members: Smyth McKissick, *Chair*; Joe Swann; and David Wilkins, *Trustee Emeritus*

Trustees: Louis Lynn, Patti McAbee, Nicky McCarter, Kim Wilkerson

Administration: Chip Hood, *Acting Secretary to the Board of Trustees and General Counsel*; April Purvis, *COO and Legal Counsel for CUF, Executive Secretary to the Board of Trustees effective November 15*

Guests: Joe Galbraith, *Marketing and Communications*; Danielle Arrington, *Office of Executive Secretary to the Board of Trustees*; Jon Clayton, *CCIT*

Media: none

Chip Hood called the roll of the committee. Trustee McKissick noted a quorum was present.

Executive Session

Trustee McKissick said it was necessary to go into Executive Session to receive legal advice covered by the attorney client privilege regarding Board governance, namely the use of Bylaws.

Trustee Swann moved to go into executive session. Trustee Wilkins seconded the motion. The motion was approved unanimously. The committee entered executive session at 9:32 a.m.

Adjourn

No decisions were made, and no votes were taken. Trustee McKissick adjourned the executive session and the meeting at 10:35 a.m.

Respectfully submitted,

April S. Purvis

April Purvis

Executive Secretary to the Board of Trustees

<i>April S. Purvis</i> _____ Approved	<i>07/16/24</i> _____ Date Approved
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