

Clemson University
Clemson, South Carolina

MINUTES
Policy Governance Advisory Task Force
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Teleconference/Web
August 22, 2023
9:30 a.m.

Call to Order

Notification as required by the South Carolina Freedom of Information Act was given at least twenty-four hours before the meeting by posting the notice and agenda on the bulletin board located on the ground floor public entrance of Sikes Hall, Clemson University and on the Clemson University Board of Trustees website. Additionally, notice of, and the agenda for, the meeting was sent via email to the distribution list maintained by the Office of Media Relations which includes approximately 80 reporters and editors at the major daily newspapers, television, and radio stations in S.C.

After notification as required by the Freedom of Information Act, Trustee McKissick, Chair, called the meeting to order at 9:30 a.m. with the following present:

Committee Members: Smyth McKissick, *Chair, presiding*; David Dukes; Joe Swann; and David Wilkins, *Trustee Emeritus*

Trustees: Kim Wilkerson, Patti McAbee, Louis Lynn, Mark Richardson

Administration: Hank Morrow, *Executive Secretary to the Board of Trustees*; Chip Hood, *General Counsel*

Guests: Kevin McKinney, *CCIT*; Scott Smith, *Marketing and Communications*; Joe Galbraith, *Marketing and Communications*; Danielle Arrington, *Office of the Board of Trustees*

Media: Caitlin Herrington, *Post and Courier*

Hank Morrow called the roll of the committee. Trustee McKissick noted a quorum was present.

Joe Galbraith introduced the media in attendance.

Clemson's Governance FrameworkSmyth McKissick

Trustee McKissick referenced the unique Board structure and governing framework of Clemson as well as the Will of Thomas Green Clemson. The charge of this Policy Governance

Advisory Task Force is to undertake that thorough examination of our policy structure including specific policies this Board has passed.

The Task Force should:

- a) optimize governance utilizing a set of policy tools and methods. Study where policies are needed and create guidelines/policies for absent areas or subjects. Highlight values, quality of learning, fiscal responsibility, and efficiency during this process. These policies should effectively hold the Administration accountable to the Board and allow the Board to judge the performance of the University.
- b) review and modify where necessary the current Operating Manual of the Board of Trustees and analyze the use of the by-laws format. This will reset the three-year annual review requirement per the guidance in Chapter 1 of the manual.
- c) Inventory current policies, create revisions where needed and/or formally discard outdated ones.

Executive Session

Trustee McKissick said it was necessary to go into Executive Session to receive legal advice covered by the attorney client privilege regarding Board governance.

Trustee Dukes moved to go into executive session. Trustee Swann seconded the motion. The motion was approved unanimously. The committee entered executive session at 9:32 a.m.

Adjourn

No decisions were made, and no votes were taken. Trustee McKissick adjourned the executive session at 10:16 a.m.

Respectfully submitted,



Hank Morrow

Executive Secretary to the Board of Trustees



Approved

10 Oct 23

Date