

Clemson University
Clemson, South Carolina

MINUTES
Policy Governance Advisory Task Force
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Teleconference/Web
July 16, 2024
10:00 a.m.

Call to Order

Notification as required by the South Carolina Freedom of Information Act was given at least twenty-four hours before the meeting by posting the notice and agenda on the bulletin board located on the ground floor public entrance of Sikes Hall, Clemson University and on the Clemson University Board of Trustees website. Additionally, notice of, and the agenda for, the meeting was sent via email to the distribution list maintained by the Office of Media Relations which includes approximately 80 reporters and editors at the major daily newspapers, television, and radio stations in S.C.

After notification as required by the Freedom of Information Act, Trustee McKissick, Chair, called the meeting to order at 10:00 a.m. with the following present:

Committee Members: Smyth McKissick, *Chair*; David Dukes; Joe Swann; and David Wilkins, *Trustee Emeritus*

Trustees: Kim Wilkerson

Administration: Chip Hood, *General Counsel and Special Advisor to the Board of Trustees*;
April Purvis, *Executive Secretary to the Board of Trustees*

Guests: Joe Galbraith, *Marketing and Communications*

Media: Evan Smoak, *Seneca Journal*; David Ferrara, *Post and Courier*

April Purvis called the roll of the committee. She noted a quorum was present.

Minutes Approval

Trustee Dukes moved to approve the November 7, 2023, and January 10, 2024, meeting minutes. Trustee Swann seconded the motion. The motion was approved unanimously.

Task Force Charge and Update

Trustee McKissick provided a summary of the committee's charge and a synopsis of the committee's progress to date.

Executive Session

Trustee McKissick stated it was necessary to enter Executive Session to receive legal advice covered by the attorney client privilege regarding board governance.

Trustee Dukes moved to enter executive session. Trustee Swann seconded the motion. The motion was approved unanimously. The committee entered executive session at 10:04 a.m.

Adjourn

No decisions were made, and no votes were taken. Trustee McKissick adjourned the executive session and the meeting at 10:43 a.m.

Respectfully submitted,

April S. Purvis

April Purvis
Executive Secretary to the Board of Trustees

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|------------------------|---------------|
| <i>April S. Purvis</i> | 10/18/24 |
| _____ Approved | _____ Date |